



Parliamentary Procedure at a Glance



To do this	Say this	May you interrupt the speaker?	Must you be second?	Is the motion debatable?	Is the motion amendable?	What vote is required?
<i>Adjourn the meeting</i>	"I move that we adjourn."	No	Yes	No	No	Majority
<i>Recess the meeting</i>	"I move that we recess until."	No	Yes	No	Yes	Majority
<i>Complain about noise, temperature, etc.</i>	"point of privilege"	Yes	No	No	No	No vote (chair decides)
<i>Suspend consideration of something-may use if interruption is necessary for something urgent</i>	"I move that we table it."	No	Yes	No	No	Majority
<i>End debate</i>	"I move the previous question."	No	Yes	Yes	Yes	Two thirds
<i>Postpone consideration of something</i>	"I move we postpone this matter until."	No	Yes	Yes	Yes	Two thirds
<i>Have something studied further</i>	"I move we refer this to the committee."	No	Yes	Yes	Yes	Majority
<i>Amend a motion</i>	"I move that this motion be amended."	No	Yes	Yes	Yes	Majority
<i>Introduce a primary motion</i>	"I move that."	No	Yes	Yes	Yes	Majority
<i>Object to a procedure or personal affront</i>	"Point of order..."	Yes	No	No	No	No vote required (chair decides)
<i>Request information</i>	"Request for information."	Only if urgent	No	No	No	No vote required
<i>Ask for a rising vote</i>	"I called for a division of the house."	Yes	No	No	No	Majority
<i>Object to considering something</i>	"I object to considering of this question."	Yes	No	No	No	Two thirds
<i>Take up a matter previously tabled</i>	"I move we take from the table..."	No	Yes	No	No	Majority
<i>Consider something out of its scheduled order</i>	" I move we suspend the rules and consider...."	No	Yes	No	No	Two thirds
<i>Vote on a ruling by the chair</i>	"I appeal the decision."	Yes	Yes	Yes	No	Majority in negative required to reverse chair's decision
<i>Reconsider something already defined or in place</i>	"I move that we now (or later) reconsider our action relative to.."	Yes	Yes	Only if original motion was debatable	No	Majority